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Archives Paper

Approved For Release 2002/05/10 : CIA-RDP76-00883R000100140061-6

4 June 1970

MEMORANDUM FOR: Chief, CIA Archives and Records Center

SUBJECT : Test Run of Archives Index

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25X1
1. This is a magnificent job, truly a giant step for the Agency. The content of the overall product most certainly reflects the thousands of hours [] has poured into the Agency Archives Project. [] it also shows the foresight you had and your sacrifice of manpower is certainly very apparent in this initial tabulation of the Archives holding.

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25X1
2. You and [] must have gotten excellent cooperation from [] to have developed all the necessary plug board work, layout planning, and the production problems. [] arrangements with the DDS&T/OCS Tab Card Section must be smooth as silk to have gotten such a fine, finished test run.

25X1
3. I realize you, [] had considerable help from time to time from others at the Center such as [] and I recall Mrs. [] punching quite a few cards. Likewise, I recognize the excellent cooperation this Archives Project received from your Accessions, Reference, Distribution and Disposition Sections. I also appreciate the assistance everyone on your staff contributed by getting the day-to-day work done while we used valuable manpower on this little understood and unappreciated Archives Project. The entire Archives and Records Center Staff can take great pride in this significant achievement. They have struggled against great odds, with a very vague and discouraging Project never certain whether they would be thanked or criticized for their efforts.

4. I am extremely encouraged. With such support as this you have simplified the problem of convincing the policy makers on this end about the need to establish an Agency Archives. We are not yet fully accepted but we are getting a better reception these days and with such tangible evidence in hand I feel more confident that we will be successful very soon. Thank you all again.

[]
CIA Records Administration Officer

Attachment:

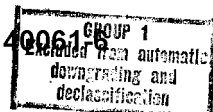
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DDS/SSS/RAB [] fms (4 June 1970)

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Distribution:
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